Montana
Office of Public Instruction
Denise Juneau, State Superintendent

opi.mt.gov

November 1, 2011

To: Board of Public Education

From: Madalyn Quinlan, Chief of Staff

Subject: Implementation of Proposed Changes to
              ARM 10.55.909, Student Records

Section 20-7-101, MCA requires the Board of Public Education to submit proposed rule changes to the Education and Local Government Interim Committee for review. The interim committee then requests a fiscal analysis to be prepared by the Legislative Fiscal Division (LFD). Upon completion of the analysis, the LFD provides its analysis to the interim committee and to the Governor's budget office (Office of Budget and Program Planning) to be used in the preparation of the executive budget.

According to the process that was established in 2009 by the Board of Public Education, the Office of Public Instruction, and the Legislative Fiscal Division, the Office of Public Instruction provides the Board of Public Education with a set of assumptions for development of the fiscal analysis. The board reviews the assumptions and provides these assumptions to the LFD to assist with the fiscal analysis.

OPI proposes the following assumptions to be used as the basis for the fiscal analysis of the proposed changes to ARM 10.55.909, Student Records.

<u>Assumptions</u>
1. School districts are required by the existing administrative rules of the Board of Public Education to retain a permanent file of student records.
2. The proposed amendment to ARM 10.55.909 would require school districts to include the statewide student identifier, assigned by the Office of Public Instruction, in the student's permanent record.
3. The statewide student identifier is already stored by school districts in their local student information systems.
4. It is assumed that school district can meet the proposed requirement within their existing human and financial resources.

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to ensure that all students meet today's challenges and tomorrow's opportunities.